

Career Opportunity – Project Manager (Environmental Assurance Team)

CPP Environmental (CPP) provides environmental consulting services for the Alberta market, specializing in land and natural resource management. With expertise in the design and use of government policy and regulations, CPP works with clients to develop industry-leading solutions tailored to the unique needs of each situation. Our expertise includes professionals in the fields of Land & Resource Management, Agrology, Biology, Aquatics, and Water Management. The position can be based out of Sherwood Park, Red Deer, or Calgary. Visit cppenv.ca to learn more.

At CPP, we have a multi-disciplinary team of professionals that work on a variety of projects. Most staff have a primary area of expertise, combined with one or more complimentary competency areas suited to career interests. Our corporate approach is to provide staff with variety in types of work, depending on education, training, and interests. CPP Environmental offers:

- A challenging and dynamic work environment.
- The opportunity to gain experience through working on a variety of projects.
- Exposure to a range of work, including wildlife surveys, fish and fish habitat surveys, environmental monitoring, groundwater sampling, and natural resource planning.
- The opportunity to travel and work in terrestrial and aquatic systems from remote to populated locations across Alberta.
- Colleagues that are easy to get along with and have similar interests.
- Supervisors that are caring, flexible, and have an open and pro-active approach.
- Professional and Career mentorship from senior professionals in the company.
- Fully integrated IT systems that allow efficient hybrid work.
- Comprehensive benefits, RRSP, and bonus programs
- Social events organized by our Social Club

Specifically for this position, these are the perks of working in our Team:

- Working in a dedicated division led by a senior manager with 20+ years of experience.
- Working in a division that is provincially recognized as one of the best at construction-related environmental permitting, monitoring, and management
- Exposure to many different projects, each with their unique clients, features and opportunities. Sites range from large-scale bridge replacement and pipeline installation projects to small culvert crossings.
- Having a well-rounded technical team to rely on, including junior to senior agrologists, biologists, aquatic ecologists, wildlife specialists, and vegetation specialists.

Opportunity Description

The Project Manager is responsible for planning, organizing, and overseeing projects to ensure they are completed on time, within budget, and to quality standards. They ensure compliance with regulatory requirements, deliver quality outputs, and maintain strong client relationships.

Overall Responsibilities include:

- Planning: Defining project scope, developing timelines, and resource allocation.
- Execution: Implementing the project plan, managing tasks, and monitoring progress.
- Resource Management: Allocating and coordinating resources, including personnel, equipment, and budget.
- Communication: Keeping stakeholders informed of project status, progress, and any potential issues.
- Risk Management: Identifying, assessing, and mitigating potential risks that could impact the project.
- Quality Assurance: Ensuring that project deliverables meet quality standards.

- Documentation: Maintaining project documentation, including plans, reports, and updates.
- Team Leadership: Leading and motivating project team members.
- Problem Solving: Identifying and resolving issues that arise during the project lifecycle.
- Budget Management: Managing the project budget and ensuring that resources are used efficiently.

Qualifications

The ideal candidate will effectively use their diverse background of skills and experience to successfully work with the CPP Environmental team and stakeholders in developing high quality services and products for our clients.

Attributes of the ideal candidate:

- Communication: Strong written and verbal communication skills to effectively convey information to stakeholders and team members.
- Leadership: Ability to motivate and lead teams towards project goals.
- Planning and Organization: Ability to develop detailed project plans and manage multiple tasks simultaneously.
- Problem Solving: Ability to identify and resolve issues that arise during the project lifecycle.
- Time Management: Ability to prioritize tasks, manage deadlines, and meet project timelines.
- Resource Management: Ability to effectively allocate and manage project resources.
- Risk Management: Ability to identify, assess, and mitigate potential risks.
- Technical Skills: Proficiency in project management software and tools.
- Advanced knowledge of pipeline, powerline, municipal infrastructure, road construction and vegetation clearing activities.
- Negotiation, decision making and conflict resolution skills.
- Strong technical writing, editing, and review skills.
- Professional, safety conscious, and client focused attitude.

Minimum Qualifications

- Possess a post-secondary degree or diploma in an environmental science.
- Qualify for membership with either the Association of Alberta Forest Management Professionals, Alberta Institute of Agrologists, Association of Professional Engineers and Geoscientists of Alberta, Alberta Society of Professional Biologists, or Alberta Professional Planners Institute.
- Minimum of 5 years of experience managing technical teams and projects.
- Proven expertise in Alberta's natural resource development policies and regulations.
- Previous experience with building strong client relations and business development skills.
- Experience with project management, quality assurance, and contract negotiation.
- A valid Alberta driver's license.

Closing

CPP Environmental is an established environmental company that invests in its employees and provides opportunities for career growth. Work-life balance is very important to us, and our HR policies reflect that. Our offices have a blended work approach, meaning that staff work from home and the office. A competitive compensation package will be offered corresponding with the candidate's experience and skills.

Apply through the website careers page on our website www.cppenv.ca or send applications to careers@cppenv.ca. Please indicate the desired workplace location in your cover letter.

Successful applicants must provide proof of qualifications.

Closing date: Open until suitable candidate(s) are found.

Address applications to:

Human Resources

CPP Environmental Corp.

Unit 154, 150 Chippewa Road

Sherwood Park, Alberta T8A 6A2

Contact Théo Charette at 780-964-8436 if you have any questions. We thank all those who apply; however, only those selected for interviews will be contacted.